



# CHESHIRE POLICE AUTHORITY

## MINUTES OF THE ANNUAL MEETING OF THE POLICE AUTHORITY HELD ON TUESDAY 8 APRIL 2008 IN CONSTABULARY HEADQUARTERS, WINSFORD

*Present:* D T Bateman  
A Bradley  
D Cargill  
M Chapman  
G A Cousins  
M D Darby  
A Doran  
J P Findlow

R Hodson  
C Kirkpatrick  
E Lam  
P Nurse  
M A Ollerenshaw  
S Proctor  
T Savage  
P J Walker

*Police Authority Officers:*  
M Sellwood, Chief Executive  
L Lunn, Treasurer  
M Eaton, Member Services Manager

*Constabulary Officers:*  
P Fahy, Chief Constable  
G Gerrard, Deputy Chief Constable  
K Watkins, Director of Performance Development

*Apologies:* B Maher

### 1. APPOINTMENT OF CHAIRMAN

The Chief Executive invited nominations for the appointment of Chairman. P Nurse was nominated and seconded. No other nominations were received.

*RESOLVED:*

That P Nurse be appointed Chairman of the Authority.

(P Nurse in the Chair)

### 2. APPOINTMENT OF VICE-CHAIRMAN

The Chairman invited nominations for the appointment of a Vice-Chairman. P Walker was nominated and seconded. No other nominations were received.

*RESOLVED:*

That P Walker be appointed Vice-Chairman of the Authority.

### 3. MINUTES

*RESOLVED:*

That the Minutes of the meeting held on 25 March 2008 be confirmed as a correct record.

#### 4. MINUTES OF COMMITTEES AND PANELS

*RESOLVED:*

That the Minutes of the following meetings be received and the recommendations from the specific Minutes listed below, be adopted:-

- Remuneration Committee – 3 March 2008
- Audit Committee – 25 March 2008
- Performance Panel – 4 March 2008  
Minute 46: Performance Review: April 2007 – January 2008
- Service Improvement Panel – 18 March 2008  
Minute 58: Any Other Business: North West Regional ANPR

#### 5. POLICE AUTHORITY BUSINESS PLAN

The Chief Executive submitted the Authority's draft Business Plan for 2008/09 which outlined the Authority's philosophy and the agreed vision, mission and aims. The Plan also detailed the key functions of the Authority; the business planning process; and a brief summary of the actions proposed in the short, medium and long-term based on the self-assessment which had been undertaken earlier in the year; and the key actions to progress the aims of the Authority.

Members in considering the draft Plan, welcomed the simple presentation of the information and its brevity and suggested some minor amendments to the text.

*RESOLVED:* That

- (1) the report be noted; and
- (2) following amendment to reflect Members' comments, the Authority's Business Plan for 2008/09, be approved.

#### 6. CHIEF CONSTABLE'S REPORT

The Chief Constable presented an update on policing and targeting alcohol related issues in Warrington town centre.

The report outlined the number of incidents, crimes, arrests and warning notices which had been issued. The report detailed recent investigations and focused on licensing issues and examples of the joint working arrangements being undertaken to tackle alcohol related crime and disorder in the town.

The Authority discussed the report and commented on the need for a corporate approach to joined-up working and young people; the development of the action plan to tackle alcohol-related crime and disorder; the methods for raising public awareness about the code of acceptable behaviour; and working with the CDRPs to which the Chief Constable responded.

Members also commented on the role of the Children's and Young People's Strategic Partnership Groups in discussing many of the issues highlighted in the report; the possibility of extending 'no drinking zones'; and the need for the licensed premises in an area to contribute to the cost of increased policing.

*RESOLVED:*

That the report be noted

7. OPERATION QUEST PHASE 2: FUNDING

The Chief Constable submitted a report which sought funding from the neighbourhood policing reserve to support the next phase of Operation Quest. The report outlined the scope of the second phase, including the benefits; efficiency gains; and the programme delivery.

*RESOLVED:* That

- (1) the proposal for a second phase of Operation Quest, as detailed in the report, be supported; and
- (2) the offer of match-funding from the Home Office for the second phase of Operation Quest be accepted, and the Authority's contribution of £70,000 be met from the neighbourhood policing reserve.

8. DIVERSITY: QUARTERLY REPORT

The Chief Constable presented the quarterly report on diversity issues which included details of the trial collaborative work with North Wales Police; community engagement; the progress against the actions contained in the Constabulary and Authority Race; Disability; and Gender Equality Schemes; the work of the staff networks; training; recruitment/employment; national involvement; and a summary of race crimes and incidents.

Members discussed aspects of the report in detail including the over use of acronyms; engagement with marginalised communities; and the role of Chief Constables in raising and promoting 'political'/societal issues. It was agreed that a discussion paper on marginalised communities be drafted by M Chapman and submitted to a future Engagement Committee and that the role of Chief Constables be debated at the Discussion Day on 28 April 2008.

*RESOLVED:*

That the report be noted

9. AUTHORITY AND CONSTABULARY RACE EQUALITY SCHEMES

The Chief Executive and Chief Constable submitted the draft Authority and Constabulary revised Race Equality Schemes. The Race Relations (Amendment) Act 2000, required Race Equality Schemes and action plans to be reviewed every three years and revised schemes were due for publication by 28 May 2008. Both Schemes had been developed in accordance with the guidance issued by Equality and Human Rights Commission.

In considering the Schemes, Members raised a number of issues in relation to the disparity of some of the data and the need for the Authority's role in engagement and overseeing the Constabulary's consultation mechanism to be included in the Constabulary's Scheme action plan. A Member also enquired about the progress by local authorities against the agreed Strategy for increasing

the provision of gypsy/travellers pitches in Cheshire. The Chief Executive was requested to raise the matter with the Secretary of the Cheshire Branch of the Local Government Association.

*RESOLVED:* That following the review of the data and the inclusion of the Members comments at the meeting -

- (1) the Authority's Gender Equality Scheme be approved; and
- (2) the Constabulary's Gender Equality Scheme be supported.

#### 10. REVIEW OF DELEGATIONS AND FINANCIAL REGULATIONS

The Treasurer submitted a report on the approach to a review of the scheme of delegation, which would lead to a review of Financial Regulations. The revised Regulations would be presented to the Authority on 8 July 2008 for approval.

*RESOLVED:*

That the approach to the review of the scheme of delegation and Financial Regulations, as detailed in the Treasurer's report, be approved.

#### 11. MEMBERSHIP OF COMMITTEES AND PANELS

In accordance with Standing Orders, the Chief Executive invited the Authority to determine the membership of Committees and Panels.

*RESOLVED:*

That the membership of Committees and Panels for 2008/09, as set out in the Appendix to these minutes, be approved.

#### 12. APPOINTMENT OF CHAIRMEN AND VICE-CHAIRMEN OF COMMITTEES, PANELS AND 'HAVE YOUR SAY' MEETINGS

The Chief Executive invited the Authority to appoint a Chairman and Vice-Chairman to each Committee and Panel; and a Chairman to each 'Have Your Say' meeting.

*RESOLVED:*

That the following Chairmen, Vice-Chairmen and substitute representatives of Crime & Disorder Reduction Partnerships, be appointed:-

<i>Committee/Panel</i>	<i>Chairman</i>	<i>Vice-Chairman</i>
Audit	R Hodson	E Lam
Engagement	M Chapman	S Proctor
Staff	M Ollerenshaw	D Cargill
Finance	P Nurse	M Darby
Performance	P Nurse	B Hodson

Service Improvement	D Bateman	G Cousins
<i>Have Your Say</i>	<i>Chairman</i>	<i>Substitute CDRP Representative</i>
Chester	S Proctor	M Chapman
Crewe & Nantwich	P Nurse	A Doran
Congleton	A Doran	A Bradley
Ellesmere Port & Neston	M Darby	D Bateman
Halton	D Cargill	C Kirkpatrick
Macclesfield	M Ollerenshaw	E Lam
Vale Royal	G Cousins	T Savage
Warrington	P Walker	B Maher

### 13. STATUTORY APPOINTMENTS

The Chief Executive submitted a report which sought nominations to the Selection Panel; Police Appeals Tribunal; Standards Committee; Remuneration Committee; Standards Committee Independent Member Shortlisting Panel; and Members to respond to questions on police matters at relevant council meetings.

*RESOLVED:* That

- (1) P Nurse, P Walker and G Cousins be appointed to serve on the Selection Panel;
- (2) M Chapman, M Darby and A Doran be appointed to serve on Police Appeals Tribunals;
- (3) B Maher and T Savage be appointed to the Standards Committee;
- (4) P Nurse, M Ollerenshaw and P Walker be appointed to the Remuneration Committee;
- (5) G Cousins, P Nurse and P Walker be appointed to the Standards Committee Independent Member Shortlisting Panel; and
- (6) the following Members be appointed to respond to questions relating to the functions of the Police Authority at relevant council meetings:-

P Nurse	Cheshire County Council
D Cargill	Halton Borough Council
P Walker	Warrington Borough Council

## 14. MEMBER APPOINTMENTS

The Chief Executive presented a report on the existing representation on outside bodies together with an outline of the role of each organisation. Members were invited to review the position and determine the Authority's representation. The report also detailed the Lead member roles.

### *RESOLVED:*

That the Authority be represented until the next Annual Meeting, on the following outside bodies and Lead Member roles by the Members indicated: -

	<i>Current Members</i>
<b>AUTHORITY</b>	
Association of Police Authorities	P Nurse
APA Criminal Justice System	E Lam
Cheshire Branch of the LGA x 4	P Nurse, M Darby, P Walker, G Cousins
Local Criminal Justice Board Consultative Group	M Darby
Cheshire Community Council	G Cousins
Crimebeat Management Committee	G Cousins
Five C's Trust	M Darby
Cheshire Police Museum Trust	P Walker
Cheshire, Warrington & Halton Information Consortium	P Nurse
Cheshire Police Dog Welfare Inspection Scheme x 4	A Doran, R Hodson, M Ollerenshaw & T Savage
ARCangel Group	B Maher
Coroners Service	M Chapman
<b>AUDIT COMMITTEE</b>	
Chairman to be Lead Member for audit and risk assessment	
Strategic Risk Management Group	E Lam & R Hodson
<b>ENGAGEMENT COMMITTEE</b>	
Chairman to be Lead Member on community engagement and diversity issues	
APA Neighbourhood Policing Group	M Chapman
APA Race & Diversity Group	E Lam
APA Black & Ethnic Minority Network	E Lam
Cheshire Governance Board	M Chapman
Confidence & Equality Board	M Chapman & E Lam
Children's & Young People's Strategic Partnerships Cheshire	M Chapman

Halton  
Warrington  
Public Safety Programme

D Cargill  
P Walker  
M Chapman, A Doran  
& S Proctor

#### STAFF COMMITTEE

Chairman – Lead Member for human resource issues, training and professional standards

APA Human Resources Group  
APA Training Network  
APA Professional Standards Network  
APA Health & Safety Network

M Ollerenshaw  
M Ollerenshaw  
D Cargill  
P Walker

NW Regional Training Strategy  
People Programme

M Ollerenshaw  
M Ollerenshaw,  
M Darby & P Walker

#### FINANCE PANEL

Chairman to be Lead Member on finance & budget issues

APA Finance & Resources Policy Group

P Nurse

#### PERFORMANCE PANEL

Chairman to be Lead Member on performance monitoring and crime recording matters

APA Performance Management Group  
Performance Improvement Meeting

R Hodson  
P Nurse, R Hodson &  
A Doran

What Works & Why Programme

R Hodson, C Kirkpatrick  
& E Lam

#### SERVICE IMPROVEMENT PANEL

Chairman to be Lead Member on IT services and associated projects

APA Science & Technology Group  
APA Efficiency & Bureaucracy Network

D Bateman  
G Cousins

North West Air Support Consortium Management Committee

G Cousins

Estate Investment Strategy Group  
Forensics Governing Body

G Cousins  
M Ollerenshaw

#### NPU LEAD MEMBERS

Western      Chester Inner  
                    Chester Outer

S Proctor  
S Proctor

	Winsford Northwich Western Rural Ellesmere Port	A Doran & T Savage M Chapman G Cousins D Bateman & M Darby
Northern	Runcorn Widnes Warrington West Warrington East Warrington Central Warrington South	R Hodson D Cargill C Kirkpatrick B Maher B Maher & P Walker P Walker
Eastern	Macclesfield Wilmslow Knutsford Crewe Nantwich Congleton	J P Findlow A Bradley & E Lam M Ollerenshaw P Nurse P Nurse A Doran

#### 15. MEMBERS' ACTIVITY

The Chief Executive submitted a report which contained Members reports on their attendance at recent meetings where they represented the Authority which included the North West Regional Meeting of Chairmen, Chief Executives and Chief Constables; the APA and other bodies.

*RESOLVED:*

That the report be noted.

#### 16. ASSOCIATION OF POLICE AUTHORITIES & ASSOCIATION OF CHIEF POLICE OFFICERS: PROPOSED SUBSCRIPTION 2008/09

The Chief Executive presented the annual subscription rates for the Association of Police Authorities (APA) and Association of Chief Police Officers (ACPO) for 2008/09.

*RESOLVED:* That

- (1) the subscription to the APA for 2008/09 of £19,913 be approved;
- (2) the subscription to the ACPO for 2008/09 of £11,999 be approved; and
- (3) the contribution to the joint APA/ACPO project fund of £11,712 in 2008/09, be approved.

#### 17. URGENT BUSINESS

(There were no items of urgent business)

18. EXCLUSION OF THE PRESS AND PUBLIC

*RESOLVED:*

That under Section 100(A)(4) of the Local Government Act 1972, as applied by the Police Act 1996, and as amended, the press and public be excluded from the meeting for the items of business listed below on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act in the paragraphs indicated:-

Pay Arrangements: Proposed Changes	(7)	Information relating to labour relations
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Chairman's Approvals	(1)	Information relating to individuals
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*PART 2 – MATTERS CONSIDERED IN THE ABSENCE OF THE PRESS AND PUBLIC*

19. PAY ARRANGEMENTS: PROPOSED CHANGES

The Chief Constable presented a report on a proposal to change the pay date for officers and staff and the impact of moving the pay date.

Members discussed the impact on officers and staff; the views of Unison and the Staff Associations; and the anticipated savings to which the Chief Constable and the Treasurer responded.

*RESOLVED:*

That the proposal to change the pay date, from the 18<sup>th</sup> to the last working day of each month, be supported and the Chief Constable enter into discussions with Unison and the Staff Associations and report back to the Authority on 23 September 2008.

20. CHAIRMAN'S APPROVALS

The Chief Executive reported that in accordance with the urgency procedures under Standing Order No.11, in the absence of the Chairman, the Vice-Chairman had been consulted on the final TUPE costs in relation to the cleaning and other services contract. The approval was required to enable a letter of intent to be issued to ESS, the approved contractor on 27 March 2008.

*RESOLVED:*

That the action taken by the Vice Chairman, be noted.

*Duration of meeting: The meeting commenced at 9.30am and finished at 11.20am.*

## COMMITTEE & PANEL MEMBERSHIP 2008/09

	COMMITTEES				PANELS		
	Audit	Staff	Engagement	Selection	Service Improvement	Performance	Finance
Bateman					•	•	•
Bradley	•	•			•		
Cargill	•	•		•		•	
Chapman			•	•	•		•
Cousins	•			•	•		•
Darby			•	•	•		•
Doran			•		•	•	
Findlow	•	•				•	
Hodson	•			•		•	•
Kirkpatrick		•	•			•	
Lam	•		•				•
Maher		•	•		•		
Nurse	•	•	•	•	•	•	•
Ollerenshaw		•		•	•	•	
Proctor			•	•		•	•
Savage	•	•	•				
Walker	•	•		•			•