



CHESHIRE POLICE AUTHORITY

MINUTES OF THE ANNUAL MEETING OF THE POLICE AUTHORITY HELD ON TUESDAY 3 APRIL 2007 IN CONSTABULARY HEADQUARTERS, WINSFORD

Present: D T Bateman
D Cargill
M Chapman
G A Cousins
M D Darby
A Doran
J P Findlow
R Giltrap

R Hodson
C Kirkpatrick
E Lam
B Maher
P Nurse
S Proctor
T Savage
P J Walker

Police Authority Officers:
M Sellwood, Chief Executive
L Lunn, Treasurer
M Eaton, Member Services Manager

Constabulary Officers:
P Fahy, Chief Constable
G Gerrard, Deputy Chief Constable

Apologies: M A Ollerenshaw

1. APPOINTMENT OF CHAIRMAN

The Chief Executive invited nominations for the appointment of Chairman. P Nurse was nominated and seconded. No other nominations were received.

RESOLVED:

That P Nurse be appointed Chairman of the Authority until the next Annual Meeting.

(P Nurse in the Chair)

2. CHAIRMAN'S ANNOUNCEMENTS

The Chairman thanked Members for his re-appointment and expressed appreciation to Ann Coomer for the contribution she had made during her four year appointment on the Authority.

The Chairman welcomed Terry Savage who had commented as a new Independent Member and Samantha Taylor, the Authority's new Research Officer.

RESOLVED:

That a letter of appreciation be sent to Ann Coomer for her contribution to the work of the Authority

3. APPOINTMENT OF VICE-CHAIRMAN

The Chairman invited nominations for the appointment of a Vice-Chairman. P Walker was nominated and seconded. No other nominations were received.

The Chairman expressed his appreciation to M Darby for the work he had undertaken during his period of appointment as Vice-Chairman.

RESOLVED:

That P Walker be appointed Vice-Chairman of the Authority until the next Annual Meeting.

4. MINUTES

RESOLVED:

That the Minutes of the meeting held on 20 February 2007 be confirmed as a correct record.

5. DIVERSITY: QUARTERLY REPORT

The Chief Constable presented the quarterly report on diversity issues which included details on the progress against the actions contained in the Constabulary and Authority Race and Disability Equality Schemes; the Gender Equality Scheme; the work of the staff networks; training; recruitment/employment; and a summary of race crimes and incidents.

The Chief Constable highlighted a number of issues including the hosting of a Diversity Day on 11 June aimed at raising awareness; the appointment of a temporary Equality Manager focusing on employment law and to establish and implement a Gender Equality Action Plan; and expressed his appreciation to Halton Borough Council for establishing a gypsy/traveller site.

Members discussed the report and questioned the potential duplication with the existing Equality Manager in the Diversity Advisory Unit and the posts proposed in Human Resources and responsibility for the Gender Equality Scheme. The positive action to recruit female officers into the constabulary was also challenged. The Chief Constable advised that the Equality Manager in Human Resources was a temporary post to look at gender issues in relation to recruitment and was being funded from within the existing Human Resources budget.

The Chairman welcomed the report, which demonstrated the level of integration in the organisation which recognised that all people can make a contribution. The Chairman also referred to the HMIC's 'excellent' grading for diversity which reflected on the Chief Constable's leadership in this area and the work of the Diversity Advisory Unit.

RESOLVED:

That the quarterly report on diversity, be noted.

6. GENDER EQUALITY SCHEMES

The Chief Executive and Chief Constable submitted the draft Authority and Constabulary Gender Equality Schemes. Both schemes had been written in accordance with the joint guidance issued by ACPO, the Home Office and the Association of Police Authorities and endorsed by the Equal Opportunities Commission.

RESOLVED: That

- (1) the Authority's Gender Equality Scheme be approved; and
- (2) the Constabulary's Gender Equality Scheme be supported.

7. PROPOSALS FOR UNITARY LOCAL GOVERNMENT IN CHESHIRE

The Chief Executive presented a report on the two proposals for unitary local government in Cheshire which had been formally submitted to the Authority for comments.

Members considered the report which outlined a proposal by Chester City Council for two unitary authorities in Cheshire and a proposal by Cheshire County Council for a single unitary authority. The report outlined the Government's proposed timetable for consultation and implementation, and the implications of the proposals for the Authority.

RESOLVED: That

- (1) the report be noted,
- (2) Cheshire County Council and Chester City Council and their partners be invited to discuss their submissions for unitary government with the Authority; and
- (3) a special meeting of the Authority be convened prior to the Government's deadline to enable consideration of the submissions and determine the Authority's response.

8. SCRUTINY: AREAS FOR ACTIVITY 2007/08

The Chief Executive presented a report on key areas of the Constabulary's performance and other policing activity which may benefit from further scrutiny during 2007/08.

RESOLVED:

That the following Scrutiny Groups, be established:-

- (a) Forensics Investigations – M Ollerenshaw, S Proctor and R Hodson
- (b) Citizen Focus – M Chapman, A Doran and P Walker

9. CHESHIRE CONSTABULARY 150TH ANNIVERSARY CELEBRATIONS

The Deputy Chief Constable presented a report on the proposed celebrations for the 150th Anniversary of the Constabulary. A programme of events which included the creation of a 'historical walkway'; a celebratory thanksgiving service; a charity walk; and a garden party/open day had been planned to be held throughout the year.

RESOLVED: That

- (1) the report be received;
- (2) the events planned to celebrate the 150th Anniversary of Cheshire Constabulary be supported; and
- (3) the financial implications outlined in Appendix 1 to the Chief Constable's report, be approved and funded from general reserves.

10. AUDIT COMMITTEE: REVISED TERMS OF REFERENCE

The Chief Executive submitted a report on an amendment to the Terms of Reference of the Audit Committee to include the approval of the Statement of Accounts.

RESOLVED: That

- (1) the Terms of Reference of the Audit Committee be amended to include 'to consider and approve the Authority's Statement of Accounts' and
- (2) an extra meeting of the Audit Committee, together with a Members workshop, be held on 27 June 2007.

11. MEMBERSHIP OF COMMITTEES AND PANELS

In accordance with Standing Orders, the Chief Executive invited the Authority to determine the membership of Committees and Panels.

RESOLVED:

That the membership of Committees and Panels for 2007/08, as set out in the Appendix to these minutes, be approved.

12. APPOINTMENT OF CHAIRMEN OF COMMITTEES, PANELS AND FORUMS

The Chief Executive invited the Authority to appoint a Chairman and Vice-Chairman to each Committee and Panel; and a Chairman to each Forum; and nominate a Member to act as a substitute on the eight Crime and Disorder Reduction Partnerships, in the event of the Forum Chairman being unable to attend.

RESOLVED: That

- (1) the following Chairmen, Vice-Chairmen and substitute representatives of Crime & Disorder Reduction Partnerships, be appointed:-

<i>Committee/Panel</i>	<i>Chairman</i>	<i>Vice-Chairman</i>
Audit	B Hodson	E Lam
Engagement	M Chapman	S Proctor
Staff	M Ollerenshaw	D Cargill
Finance	P Nurse	M Darby
Performance	P Nurse	B Hodson
Service Improvement	D Bateman	G Cousins
<i>Forums</i>	<i>Chairman</i>	<i>Substitute CDRP Representative</i>
Chester	S Proctor	M Chapman
Crewe & Nantwich	P Nurse	A Doran
Congleton	A Doran	R Giltrap
Ellesmere Port & Neston	M Darby	D Bateman
Halton	D Cargill	C Kirkpatrick
Macclesfield	M Ollerenshaw	P Findlow
Vale Royal	G Cousins	T Savage
Warrington	P Walker	B Maher

- (2) the Chairmen of the above mentioned Committees, Panels and Forums receive the Chairman's allowance of £9,332.

13. STATUTORY APPOINTMENTS

The Chief Executive submitted a report which sought nominations to the Selection Panel; Police Appeals Tribunal; Standards Committee; Remuneration Committee; Standards Committee Independent Member Shortlisting Panel; and Members to respond to questions on police matters at relevant council meetings.

RESOLVED: That

- (1) P Nurse be appointed to serve on the Selection Panel;
- (2) M Chapman, M Darby and A Doran be appointed to serve on Police Appeals Tribunals;
- (3) B Maher and T Savage be appointed to the Standards Committee;
- (4) P Nurse, M Ollerenshaw and P Walker be appointed to the Remuneration Committee;
- (5) G Cousins, P Nurse and P Walker be appointed to the Standards Committee Independent Member Shortlisting Panel; and
- (6) the following Members be appointed to respond to questions relating to the functions of the Police Authority at relevant council meetings:-

P Nurse	Cheshire County Council
D Cargill	Halton Borough Council
P J Walker	Warrington Borough Council

14. MEMBER APPOINTMENTS

The Chief Executive presented a report on the existing representation on outside bodies together with an outline of the role of each organisation. Members were invited to review the position and determine the Authority's representation.

RESOLVED:

That the Authority be represented until the next Annual Meeting, on the following outside bodies by the Members indicated: -

AUTHORITY

Association of Police Authorities	P Nurse
APA Criminal Justice System	E Lam
Cheshire Branch of the LGA x 4	P Nurse, M Darby, P Walker, G Cousins
Local Criminal Justice Board Consultative Group	M Darby
Cheshire Community Council	G Cousins
Crimebeat Management Committee	G Cousins
Five C's Trust	M Darby
Cheshire Police Museum Trust	P Walker
Cheshire, Warrington & Halton Information Consortium	P Nurse
Cheshire Police Dog Welfare Inspection Scheme x 4	A Doran, R Hodson, M Ollerenshaw R Giltrap
ARCangel Group	B Maher
Coroners Service	M Chapman

AUDIT COMMITTEE

Chairman to be Lead Member for audit and risk management

ENGAGEMENT COMMITTEE

Chairman to be Lead Member on community engagement and diversity issues

APA Neighbourhood Policing Group	M Chapman
APA Race & Diversity Group	E Lam
APA Black & Ethnic Minority Network	E Lam

Cheshire Governance Board	M Chapman (A Doran)
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Safer & Stronger Communities Project Board	M Chapman
Strategic Communications Group	P Nurse
Confidence & Equality Board	M Chapman, E Lam

Children's & Young People's Strategic Partnerships	
Cheshire	M Chapman
Halton	D Cargill
Warrington	P Walker

Reassurance Programme Board X 2	M Chapman, S Proctor
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STAFF COMMITTEE

Chairman – Lead Member for human resource issues, training and professional standards

APA Human Resources Group	M Ollerenshaw
APA Training Network	M Ollerenshaw
APA Professional Standards Network	D Cargill
APA Health & Safety Network	P Walker

NW Regional Training Strategy	M Ollerenshaw
Resources Programme Board x 2	M Ollerenshaw, M Darby

FINANCE PANEL

Chairman to be Lead Member on finance and budget issues

APA Finance & Resources Policy Group	P Nurse
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PERFORMANCE PANEL

Chairman to be Lead Member on performance

monitoring and crime recording matters

APA Performance Management Group
Performance Improvement Meeting x 3

R Hodson
P Nurse,
R Hodson,
A Doran
R Hodson,
C Kirkpatrick

Performance Management Programme Board x 2

SERVICE IMPROVEMENT PANEL

Chairman to be Lead Member on IT services and associated projects

APA Science & Technology Group
APA Efficiency & Bureaucracy Network

D Bateman
G Cousins

North West Air Support Consortium Management Committee

G Cousins

Forensic Services Steering Group

M Ollerenshaw

Incident Management Task Group

M Ollerenshaw

Quality of Service Project

A Doran

MOPI Project

D Bateman

SARC Project

M Darby

Estate Investment Strategy Group

G Cousins

Operations Training Project

R Hodson

Offender Management Programme Board x 2

P Walker,

A Doran

NSPIS HR Project

M Ollerenshaw

PCSO Project

P Walker

Mobile Data Project

M Darby

Workforce Modernisation Project

M Ollerenshaw

NPU LEAD MEMBERS

Western Chester Inner
 Chester Outer
 Winsford
 Northwich
 Western Rural
 Ellesmere Port

S Proctor
S Proctor
A Doran, T Savage
M Chapman
G Cousins
D Bateman, M Darby

Northern Runcorn
 Widnes
 Warrington West
 Warrington East
 Warrington Central
 Warrington South

R Hodson
D Cargill
C Kirkpatrick
B Maher
B Maher, P Walker
P Walker

Eastern Macclesfield
 Wilmslow
 Knutsford

P Findlow
E Lam
M Ollerenshaw

Crewe
Nantwich
Congleton

P Nurse
P Nurse
R Giltrap

15. MEMBERS' REPORT ON ACTIVITY

The Chief Executive submitted a report which set out Members reports on their attendance at meetings of Crime & Disorder Reduction Partnerships; meeting with North Wales Police Authority; APA and other bodies to which they had been appointed by the Authority.

RESOLVED:

That the report be noted.

16. ASSOCIATION OF POLICE AUTHORITIES & ASSOCIATION OF CHIEF POLICE OFFICERS: PROPOSED SUBSCRIPTION 2007/08

The Chief Executive presented the annual subscription rates for the Association of Police Authorities (APA) and Association of Chief Police Officers (ACPO) for 2007/08.

RESOLVED: That

- (1) the subscription to the APA for 2007/08 of £19,390 be approved;
- (2) the subscription to the ACPO for 2007/08 of £11,999 be approved; and
- (3) the contribution to the joint APA/ACPO project fund of £11,712 in 2007/08, be approved.

17. MINUTES OF COMMITTEES AND PANELS

RESOLVED: That

- (1) the Minutes of the following meetings be received:-
 - Human Resources Committee – 27 February 2007
 - Audit Committee – 20 March 2007
 - Performance Review Panel – 6 March 2007
- (2) the Minutes of the Organisation & Service Development Panel held on 13 March 2007, be received and the following recommendations from the specific Minutes listed below, be adopted:-

Minute 51, Custody PFI Contract: Contract and Budget Management

Minute 52, Cleaning Contract: Update

Minute 57, Relocation of the Police Dog Training Unit

18. URGENT BUSINESS

(There were no items of urgent business)

19. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED:

That under Section 100(A)(4) of the Local Government Act 1972, as applied by the Police Act 1996, and as amended, the press and public be excluded from the meeting for the item of business listed below on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act in the paragraph indicated:-

<i>Item</i>	<i>Paragraph</i>
Police Reform and Protective Services	(7) Information relating to the prevention, investigation or prosecution of a crime

20. POLICE REFORM AND PROTECTIVE SERVICES

The Deputy Chief Constable reported on the content and implications of a recent letter from the Minister for Policing concerning collaboration and the protective services. Members were advised of the assessments being undertaken to identify and reduce the gaps in the provision of protective services and the discussions with neighbouring forces to develop a 'demonstrator site' bid.

The Authority discussed the report in detail and commented on the role of the Serious and Organised Crime Agency; the cost benefit analysis in relation to collaboration; and the proposed governance and accountability arrangements in relation to counter terrorism activity to which the Chairman and Deputy Chief Constable responded. The Chairman advised that the Association of Police Authorities was considering the governance arrangements. Progress reports would be presented to Service Improvement Panel prior to consideration of the final risk assessment by the Authority on 25 September 2007.

RESOLVED:

That the content of the Minister's letter, the implications for the Constabulary and the proposed actions to be taken, be noted.

Duration of meeting: The meeting commenced at 9.30am and finished at 11.25am.

COMMITTEE & PANEL MEMBERSHIP 2007/08

	COMMITTEES				PANELS		
	Audit	Staff	Engagement	Selection	Service Improvement	Performance	Finance
Bateman					•	•	•
Chapman			•	•	•		•
Cargill	•	•		•		•	
Cousins	•			•	•		•
Darby			•	•	•		•
Doran			•		•	•	
Findlow	•	•				•	
Giltrap	•	•			•		
Hodson	•			•		•	•
Kirkpatrick		•	•			•	
Lam	•		•				•
Maher		•	•		•		
Nurse	•	•	•	•	•	•	•
Ollerenshaw		•		•	•	•	
Proctor			•	•		•	•
Savage	•	•	•				
Walker	•	•		•			•