



LOCAL HEALTH & SAFETY POLICY

POLICY STATEMENT

The Authority accords the highest priority to the health, safety and welfare of its staff and all others that may be affected by our activities.

Under this Policy, it is the responsibility of the Chief Executive to ensure the provision of sufficient and suitable resources to meet the statutory obligations under current and future health and safety legislation. All staff have a legal duty to comply with arrangements made in compliance with such legislation.

The aims and objectives of this policy will be achieved by the provision and maintenance, so far as is reasonably practicable, of:-

- Adequate supervision and staffing levels
- Relevant training, instruction and information
- Safe systems of work
- Safe buildings and facilities
- Safe and appropriate equipment
- Regular and representative consultation through weekly Team Meetings

Of equal priority is the development of a risk management driven positive safety culture, such that health and safety is fully integrated into every aspect of management and operation. A structured programme of audit and review will enable continuous improvement and best value to be achieved across the broad spectrum of activities in support of both health and safety and policing objectives.

Additionally, all staff have a duty based upon their individual skills and knowledge, to identify potential system failures and give impetus to measures designed to enhance health and safety. These duties are detailed below.

Mark Sellwood
Chief Executive
Cheshire Police Authority

Revised: 06.07.09

Introduction

The implementation of this Health and Safety Policy will be based on the principles laid down in the HSE Document HSG65 – *Successful Health and Safety* – which offers a structured approach to the management of health and safety in an organisation. The key individuals and groups who are integral to this process and their principal accountabilities form the main part of this schedule.

ALLOCATION OF RESPONSIBILITIES

The Chief Executive has local managerial responsibility for communicating and implementing health and safety policy at a local level.

Specifically, he will:

- Liaise with the Safety Co-ordinator and the Health and Safety Unit in the creation and maintenance of management systems and the preparation and implementation of action plans designed to accomplish health and safety objectives.
- Ensure that risk assessments covering activities and facilities have been prepared, are current and that mechanisms exist for their review.
- Ensure that staff have access to sufficient and appropriate equipment and training to enable them to discharge their duties.
- Ensure that injuries or dangerous occurrences are adequately investigated and such control measures are put in place to prevent or minimise the possibility of reoccurrence.
- Carry out or facilitate audit and inspection of their health and safety management systems, property and equipment.
- Ensure there is an opportunity to discuss Health and Safety issues at the weekly team meetings and ensure any lessons learned are disseminated to all staff.

Safety Co-ordinator(s)

Safety Co-ordinator(s) are trained in both health and safety and the risk assessment process.

The role of the Co-ordinator is to:

- Conduct the day to day, management of health and safety.
- Identify areas and tasks for risk assessment and to progress both the carrying out of the Assessment in consultation with the Health & Safety Unit and the management of the actions arising from them.
- Act as a focus and first contact point for discussions with the Health and Safety Unit.

All Staff

All Staff have a duty to protect the health and safety of themselves and others and to actively support the preventative and protective measures contained within the Authority's Health and Safety Policy.

In particular, they are encouraged to ensure the potential hazards or deficiencies in health and safety arrangements are reported to the Safety Co-ordinator, to enable corrective action to be taken.

Health and Safety Executive

The enforcing authority with responsibility for the organisation is the Health and Safety Executive. Contact details are:

Health and Safety Executive
Grove House
Skerton Road
Manchester
M16 0RB

Tel No: 0161 952 8200

Fax No: 0161 952 8222

The Employment Medical Advisory Service (EMAS) can be contacted at the same address.