

**MINUTES OF THE ANNUAL MEETING HELD ON TUESDAY 13 APRIL 2010 IN
CONSTABULARY HEADQUARTERS, WINSFORD**

Present: A Arnold
D Bateman
D Cargill
M Chapman
M Darby
A Doran
J Ebo
P Findlow
R Hodson
R McNeil
B Maher
C Oliver
M Ollerenshaw
T Savage
B Silvester
A Walmsley

Police Authority Officers:
M Sellwood, Chief Executive
L Lunn, Treasurer
M Eaton, Member Services
Manager

Constabulary Officers:
D Whatton, Chief Constable
G Gerrard, Deputy Chief Constable
B Simmons, Assistant Chief Officer
K Watkins, Director of Performance
Development

Apologies: E Lam

1 APPOINTMENT OF CHAIRMAN

The Chief Executive reported that in accordance with The Police Authority (Community Engagement and Membership) Regulations 2010, only one statement had been received from a Member wishing to be considered for appointment as Chairman. Members formally nominated and seconded Margaret Ollerenshaw for appointment as Chairman.

RESOLVED:

That M Ollerenshaw be unanimously appointed Chairman of the Authority until the next Annual Meeting.

(M Ollerenshaw in the Chair)

2 APPOINTMENT OF VICE-CHAIRMAN

The Chairman invited nominations for the appointment of a Vice-Chairman. Ainsley Arnold, Derek Bateman and John Ebo were nominated and seconded. No other nominations were received.

The Chief Executive outlined the procedure for undertaking a ballot to determine the appointment. A ballot was undertaken.

RESOLVED:

That A Arnold be appointed Vice-Chairman of the Authority until the next Annual Meeting.

3 MINUTES

RESOLVED:

That the Minutes of the meeting held on 23 February 2010 be confirmed as a correct record.

4 MINUTES OF COMMITTEES AND PANELS

RESOLVED:

That the Minutes of the following meetings be received and the recommendations from the specific Minutes listed below, be adopted:-

- Staff Committee – 2 March 2010
- Selection Committee – 2 March 2010
- Audit Committee – 23 March 2010
- Police Authority Improvement Panel – 23 March 2010
- Service Improvement Panel – 30 March 2010
 - Minute 32: Community Payback Scheme - Evaluation
 - Minute 34: Middle Office Review Update
- Finance Panel – 6 April 2010
 - Minute 43: Basic Command Unit Spending Plans 2010/11
 - Minute 45: Charging for Police Services
 - Minute 47: Home Office Report: Police Overtime
 - Minute 50: Capital Planning and Financing Strategy 2011-14
 - Minute 51: Revenue Budget: Three-Year Budgeting
 - Minute 52: Revenue Budget: Zero Based Budgeting

5 NORTH WEST JOINT COMMITTEE FOR REGIONAL COLLABORATION

RESOLVED:

That the Minutes of the meeting held on 26 March 2010, be noted.

6 CHIEF CONSTABLE'S REPORT

The Chief Constable presented the operational report for the period February to March 2010, which showed positive performance against a number of key measures with significant reductions in criminal damage offences, serious acquisitive crime and violent crime of 16%, 11% and 6.1% respectively. The report outlined the work and a number of successful operations performed by the Neighbourhood Policing Units and Crime Teams across the Constabulary.

The Chief Constable announced that the Constabulary was the top performing force in the country in relation to public satisfaction with policing services and that Cheshire's Special Constables were highlighted as attaining best practice at a recent National Specials Conference. Members were also advised on the delivery of the police helicopter to replace the aeroplane, which would be operational from 19 April 2010 and the benefits it would provide in investigations and operations.

The Chairman on behalf of the Authority congratulated the Chief Constable and his staff for the positive work which had been undertaken and for the measures implemented to attain the excellent public satisfaction levels.

Members discussed with the Chief Constable a number of issues regarding the work of the NPUs and commented on how the information and results obtained from the 'Brief the Chief' meetings would be used to inform the Policing Plan; the reasons for the increase in domestic burglaries; the background to the Police Property Fund; the circulation of information on motoring offences/penalties to Community 'Speedwatch' volunteers; and the publishing of offenders photographs on the Constabulary's website.

The Chief Constable responded to the various issues raised and confirmed that the results from the 'Brief the Chief' consultation would be reported to the appropriate Authority meeting and used to inform policing priorities; that images of offenders caught on CCTV would be published on the website from early May; and that information on speeding and traffic offences would be available to 'Community Speedwatch' co-ordinators in May.

RESOLVED: That

- (1) the overview of operational activity and Neighbourhood Policing Unit priorities as detailed in Chief Constable's report, be received; and
- (2) a report on the Police Property Fund and the 5C's Trust be submitted to the Authority on 13 July 2010.

7 POLICE AUTHORITY INSPECTION REPORT

The Chief Executive reported on the outcome of the Inspection of the Authority which took place in November/December 2009 and the results from the first tranche of inspections. The Authority had been graded as 'performing well and improving' and had received the third highest score of the 10 authorities inspected. The Chief Executive added that the Authority over the coming months would be focusing on addressing those areas for improvements outlined in the Inspection report. The Business Plan would direct activity in those areas and ensure the Authority continued to improve.

The Chairman expressed her appreciation to Members and the Authority's staff for the work undertaken in achieving such a positive Inspection report and grading.

RESOLVED: That

- (1) the final inspection report, be received;
- (2) the outcome of the first tranche of police authority inspections, be noted; and
- (3) the key issues arising from the thematic inspection report, be noted and used to help inform the Authority's ongoing improvement programme.

8 HMIC POLICE REPORT CARD

The Chief Constable reported on the recent publication of the HMIC Police Report Card and the Constabulary's assessment. The Report Card assessed performance across a wide range of policing activities and grouped into four 'domains' - local crime and policing; protection from serious harm; confidence & satisfaction; and value for money, and had replaced the baseline assessment process. The grading had been compiled following ongoing assessment of

forces through an analysis of performance information over various periods of time and the outcome of previous inspections. The Director of Performance Development reported that the Constabulary has been graded as 'fair'.

The Authority accepted the Report Card was an assessment of the Constabulary's performance up to 18 months ago, however, acknowledged the current improvements in performance. The Performance Panel in receiving performance would monitor not only MSG positioning but also the national position to ensure the Constabulary continued to aspire to be a top performer and achieved continuous improvement.

In considering the report, Members expressed concern about the age of some of the data contained in the report and that it did not reflect the performance of the Constabulary or the work being undertaken currently; and discussed with the Chief Constable, the measures for obtaining best practice from better performing forces.

RESOLVED: That

- (1) the Police Report Card assessment be received; and
- (2) the Report Card be remitted to the Performance Panel for further consideration on whether further actions are required to improve performance.

9 HMIC VALUE FOR MONEY PROFILES

The Chief Executive submitted a report on Her Majesty's Inspectorate of Constabulary (HMIC) Value for Money (VFM) profiles. The draft profiles had been considered by Finance Panel on 10 November 2009 (Minute 22) and provided valuable benchmarking data for the Authority to consider with the Chief Constable and review the structure and practices in the Constabulary to ensure efficiencies were achieved.

The Authority discussed the profiles and noted that the Cost Benchmarking Group would analyse the profiles in detail and submit a comprehensive report to the Finance Panel for consideration.

RESOLVED: That

- (1) the HMIC VFM profiles for Cheshire, be received; and
- (2) the Cost Benchmarking Group be charged with analysing the profiles in detail and providing an assessment of the Constabulary's position, together with recommendations for action to the Finance Panel on 8 June 2010; and
- (3) D Bateman and R Hodson be appointed to observe the work of the Cost Benchmarking Group.

10 POLICE AUTHORITY BUSINESS PLAN 2010-13

The Chief Executive submitted the Authority's draft Business Plan for 2010-13 which outlined some of the key issues facing the Authority in the coming years and progress against last year's Plan. The Plan focused on the areas for improvement identified in the Inspection Report; the more generic recommendations contained

within the 'Learning Lessons' thematic report; actions outstanding from last year's report; and the impact of new or impending legislation.

The Authority congratulated the Deputy Chief Executive on the production of the Plan which was comprehensive and challenging and improved the business planning process of the Authority. Members discussed with the Chief Executive and the Treasurer the actions required to improve the VFM score detailed in the Inspection Report and the Use of Resources assessment.

RESOLVED: That

- (1) the Business Plan 2010-13 be received and considered; and
- (2) the Chief Executive, in consultation with the Chairman and Vice-Chairman, be authorised to incorporate the Authority's comments into the Plan and prepare the Plan for publication.

11 PEOPLE STRATEGY 2010-13

The Chief Constable submitted the draft People Strategy 2010-13 for approval. The Strategy covered all aspects of people management needed to deliver the policing objectives contained in the Policing Plan and had been discussed in detail at the Staff Committee on 2 March 2010 (Minute 61). The Committee's comments had been incorporated in to the Strategy.

RESOLVED:

That the People Strategy 2010-13, be approved.

12 TREASURY MANAGEMENT PRUDENTIAL INDICATORS 2010-13

The Treasurer submitted a report on the updated prudential indicators for 2010-13 which had been amended to reflect the new International Financial Reporting Standards.

RESOLVED:

That the revised prudential indicators, as detailed in the Treasurer's report, be approved.

13 MEMBERSHIP OF COMMITTEES AND PANELS

In accordance with Standing Orders, the Chief Executive invited the Authority to determine the membership of Committees and Panels.

RESOLVED:

That the membership of Committees and Panels for 2010/11, as attached to these Minutes, be approved until the next Annual Meeting.

14 APPOINTMENT OF CHAIRMEN AND VICE-CHAIRMEN OF COMMITTEES AND PANELS

The Chief Executive invited the Authority to appoint a Chairman and Vice-Chairman to each Committee and Panel.

RESOLVED: That

- (1) the following Chairmen and Vice-Chairmen, be appointed until the next Annual Meeting:-

<i>Committee/Panel</i>	<i>Chairman</i>	<i>Vice-Chairman</i>
Audit Committee	P Findlow	E Lam
Engagement Committee	M Chapman	B Silvester
Staff Committee	R McNeil	A Walmsley
Finance Panel	D Bateman	M Ollerenshaw
Performance Panel	M Ollerenshaw	J Ebo
Service Improvement Panel	R Hodson	A Doran

- (2) the Authority Chairman and Vice-Chairman and the Chairmen of the above Committees and Panels form the membership of the Police Authority Improvement Panel; and
- (3) the Chief Executive be authorised to adjust the Members' Allowances budget to reflect these and other appointments made at the Annual meeting and make arrangements for the appropriate allowances to Members.

15 STATUTORY AND OTHER APPOINTMENTS

The Chief Executive submitted a report on a number of statutory and other appointments required to be made by the Authority.

RESOLVED: That the following appointments be made until the Annual Meeting in 2011:-

- (1) T Savage be appointed to act as a 'facilitator' at 'Police Question Time' events;
- (2) the Authority Chairman and Vice-Chairman be appointed to serve on the Selection Panel;
- (3) M Chapman, M Darby and A Doran be appointed to serve on Police Appeals Tribunals;
- (4) D Cargill, E Lam, B Maher and T Savage be appointed to the Standards Committee;
- (5) the Authority Chairman and Vice-Chairman and Chairman and Vice-Chairman of Staff Committee be appointed to the Remuneration Committee;
- (6) the following Members be appointed to respond to questions relating to the functions of the Police Authority at council meetings of:-

Cheshire East Borough Council

B Silvester

Cheshire West & Chester Borough Council	A Walmsley
Halton Borough Council; and	D Cargill
Warrington Borough Council	C Oliver

(7) Lead Members for partnership activity in each of the following areas be appointed:-

Cheshire East	A Arnold
Cheshire West & Chester	M Chapman
Halton; and	D Cargill
Warrington	B Maher/C Oliver

(8) the following Members be appointed to represent the Authority on the Crime & Disorder Reduction Partnership Scrutiny Committees:-

Cheshire East	E Lam
Cheshire West & Chester	M Darby
Halton	R Hodson
Warrington	T Savage

16 APPOINTMENTS TO INTERNAL GROUPS AND EXTERNAL BODIES AND LEAD MEMBERS

The Chief Executive presented a report on the Authority's representation on internal groups and outside bodies together with an outline of the role of each organisation. Members were invited to review the appointments and determine the Authority's representation and the Lead Member roles.

RESOLVED:

That the Authority be represented until the next Annual Meeting, on the following internal groups, outside bodies and Lead Member roles by the Members indicated:-

AUTHORITY	<i>Member(s)</i>
Association of Police Authorities	Authority Chairman & Vice-Chairman
Sub-Regional Stakeholder Forum	Authority Chairman, Vice-Chairman A Doran & P Findlow
North West Joint Committee	Authority Chairman & Vice-Chairman
Local Criminal Justice Consultative Committee	M Chapman
Sub Regional Leadership Board	Chairman
Sub-Regional Community Safety & Justice Commission	M Chapman
Cheshire & Warrington Improvement & Efficiency Partnership (CWIEP)	D Bateman
Cheshire Community Action	<i>(Engagement Manager – provisionally)</i>
Crimebeat Management Committee	M Darby
Cheshire Police Museum Trust	M Darby
Cheshire Police Dog Welfare Inspection Scheme	A Doran, R Hodson, C Oliver & T Savage
Cheshire Safer Roads Partnership	D Bateman

Policing Plan Development Group
Authority Chairman
and Chairmen of Staff
& Engagement
Committees

AUDIT COMMITTEE

Risk Management (lead) E Lam
Internal Audit (lead) E Lam

ENGAGEMENT COMMITTEE

APA Black & Ethnic Minority Network E Lam
Anti-social behaviour (lead) B Silvester
Confidence & Pledge Management Group M Chapman
Children & Young People's Strategic Group M Chapman, A Arnold,
C Oliver & D Cargill
Diversity Monitoring Review Group M Chapman & E Lam
Equality, Diversity & Human Rights Board M Chapman, E Lam &
T Savage

STAFF COMMITTEE

Professional Standards (lead) A Walmsley
Human Rights (lead) T Savage
Health & Safety (lead) T Savage

FINANCE PANEL

Cost Benchmarking Group D Bateman &
R Hodson
Capital Monitoring Group D Bateman
Treasury Management (lead) M Darby

PERFORMANCE PANEL

Strategic Performance Meeting Chairman
Serious & Organised Crime & Counter Terrorism Chairman
(lead)
Criminal Justice - Performance Improvement Meeting M Chapman

SERVICE IMPROVEMENT PANEL

North West Air Support Consortium A Doran
Estates Portfolio (lead) A Doran
North West, South West & Wales Forensics Services R Hodson
Joint Committee
Green Agenda/Environment (lead) M Darby
Information Technology (lead) D Bateman
Strategic Public Protection (lead) M Chapman
Tactical Training Project (lead) R Hodson
Transforming Business Services (lead) R Hodson
Transforming Policing (lead) R McNeil

NEIGHBOURHOOD POLICING UNITS

Western	Chester Inner	A Walmsley
	Chester Outer	J Ebo
	Winsford	A Doran/T Savage
	Northwich	M Chapman
	Western Rural	M Darby
	Ellesmere Port	D Bateman
Northern	Runcorn	R Hodson
	Widnes	D Cargill
	Warrington West	B Maher
	Warrington East	C Oliver
	Warrington Central	B Maher
	Warrington Town Centre	B Maher/C Oliver
Eastern	Warrington South	C Oliver
	Macclesfield	A Arnold/P Findlow
	Wilmslow	E Lam
	Knutsford	M Ollerenshaw
	Crewe	B Silvester
	Nantwich	B Silvester
	Congleton	R McNeil

17 MEMBERS' ATTENDANCE: ANNUAL REPORT

The Chief Executive presented a report on the level of Members' attendance at Authority meetings and events, 'Have Your Say' meetings and training sessions in 2009/10. It was reported that all Members had exceeded the minimum attendance levels at Committees and Panels and that five Members had not fully met the required attendance at 'Have Your Say' meetings.

Members were reminded that the Police Authority Improvement Panel on 23 March 2010 (Minute 34) had commissioned a 'light touch' independent review of the Allowances Scheme to be undertaken by the Independent Chairman of the Standards Committee which was due to report to the Authority on 13 July 2010.

RESOLVED: That

- (1) the report on Members' attendance in 2009/10, be received;
- (2) the annual report on Members' attendance and activity be referred to the Standards Committee on 10 June 2010 for consideration and determination of any necessary action; and
- (3) the independent review of the Members' Allowance Scheme to be undertaken by the Chairman of Standards Committee, be supported.

18 MEMBERS' ACTIVITY

The Chief Executive submitted a report which contained Members' reports following their attendance at recent meetings, which included meetings of the APA and Sub-Regional Leadership Board; NPIA conferences on Workforce Development and the Policing White Paper; IPCC and Human Rights training sessions; visits as part of the Members' Training Plan; and Chairman's activities.

RESOLVED:

That the report be noted.

19 CHAIRMAN'S APPROVAL

The Chief Executive reported that in accordance with the urgency procedures under Standing Order No.11, the Chairman had been consulted on an amendment to the Authority's insurance policy by increasing the claim deductible level from £30,000 to £100,000 which resulted in the Authority achieving greater value for money.

RESOLVED:

That the action taken by the Chairman, be noted.

20 URGENT BUSINESS:
(There were no items of urgent business)

21 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED:

That under Section 100(A)(4) of the Local Government Act 1972, as applied by the Police Act 1996, and as amended, the press and public be excluded from the meeting for the item of business listed below on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act in the paragraph indicated:-

<i>Item</i>	<i>Paragraph</i>
Chief Constable: Conditions of Service	(1) Information relating to an individual

PART 2 – MATTER CONSIDERED IN THE ABSENCE OF THE PRESS AND PUBLIC

22 CHIEF CONSTABLE: CONDITIONS OF SERVICE

The Chief Executive presented a report which proposed a change to the Chief Constable's terms and conditions of service, in light of the Government's reform of pension arrangements and the impact on fixed term appointments for certain chief police officers.

RESOLVED:

That, to reflect the changes in the pension tax rules, the Chief Constable's fixed term appointment be extended by seven months to 24 June 2014 and that this extension does not preclude any further extension that may be considered by the Authority in 2013/14.

Duration of meeting: The meeting commenced at 9.30am and finished at 11.15am.

COMMITTEE & PANEL MEMBERSHIP 2010/11

	COMMITTEES				PANELS			
	Audit	Engagement	Staff	Selection	Finance	Performance	Police Authority Improvement	Service Improvement
Arnold		■	■	■			■	■
Bateman	■			■	■ C		■	■
Cargill		■	■	■		■		
Chapman		■ C		■	■	■	■	
Darby		■			■			■
Doran					■	■		■
Ebo	■				■	■		
Findlow	■ C		■	■			■	■
Hodson	■			■		■	■	■ C
Lam	■	■			■			
McNeil			■ C	■	■		■	■
Maher		■	■			■		
Oliver	■		■			■		
Ollerenshaw	■	■	■	■ C	■	■ C	■ C	■
Savage	■	■	■					
Silvester		■				■		■
Walmsley	■		■	■	■			

c - Chairman

