



**MINUTES OF THE ANNUAL MEETING OF THE POLICE AUTHORITY HELD ON TUESDAY 7 APRIL 2009 IN CONSTABULARY HEADQUARTERS, WINSFORD**

*Present:* A Arnold  
D Bateman  
D Cargill  
M Chapman  
M Darby  
A Doran  
J P Findlow  
R Hodson  
E Lam  
R McNeil  
B Maher  
C Oliver  
M Ollerenshaw  
T Savage  
B Silvester  
A Walmsley

*Police Authority Officers:*  
M Sellwood, Chief Executive  
L Lunn, Treasurer  
M Eaton, Member Services Manager

*Constabulary Officers:*  
D Whatton, Chief Constable  
B Simmons, Assistant Chief Officer  
G Shewan, Assistant Chief Constable  
C Barton, Director of Human Resources

*Apologies:* J Ebo

**1 APPOINTMENT OF CHAIRMAN**

The Chief Executive invited nominations for the appointment of Chairman. Margaret Ollerenshaw was nominated and seconded. No other nominations were received.

**RESOLVED:**

That M A Ollerenshaw be appointed Chairman of the Authority until the next Annual Meeting.

(M A Ollerenshaw in the Chair)

**2 APPOINTMENT OF VICE-CHAIRMAN**

The Authority discussed the need for one or two Vice-Chairmen and reflected on the last review of the issue in 2007.

The Chairman invited nominations for the appointment of a Vice-Chairman. Derek Bateman was nominated and seconded. No other nominations were received.

**RESOLVED:** That

- (1) the Authority should appoint a single Vice-Chairman; and
- (2) D T Bateman be appointed Vice-Chairman of the Authority until the next Annual Meeting.

### 3 MINUTES

*RESOLVED:*

That the Minutes of the meeting held on 24 February 2009 be confirmed as a correct record.

### 4 MINUTES OF COMMITTEES AND PANELS

*RESOLVED:*

That the Minutes of the following meetings, be received:-

Staff Committee – 3 March 2009

Audit Committee – 24 March 2009

Service Improvement Panel – 17 March 2009

### 5 POLICE AUTHORITY BUSINESS PLAN 2009/10

The Chief Executive submitted the Authority's draft Business Plan for 2009/10 which outlined some of the key issues facing the Authority in the coming year. A number of inputs had been considered when developing this second Plan, including impending Government legislation; issues raised by the public and other stakeholders; the Authority's risk register; and progress against the self-assessment action plan. The Plan also focused on the forthcoming police authority inspection, the Authority's new membership, and Members' skills and training in preparation for the Authority working towards the North West Charter for member development.

Members in welcoming the format and presentation of the Plan, made comments in relation to raising the profile of the confidence agenda and the use of acronyms within the text. The Chief Executive agreed to revise the Plan in light of Members comments.

*RESOLVED:* That

- (1) the Authority's Business Plan for 2009/10 be approved, subject to appropriate revision in relation to the confidence agenda and use of acronyms being included; and
- (2) the amended final version of the Plan be submitted to the Chairman and Vice-Chairman for approval.

### 6 FINANCIAL REGULATIONS AND SCHEME OF DELEGATION

The Chief Executive submitted revised Financial Regulations and Scheme of Delegation for approval. Audit Committee on 9 December 2008 (Minute 31) and 23 March 2009 (Minute 47) had considered and commented on previous drafts which had been developed in consultation with the Constabulary.

*RESOLVED:*

That the Financial Regulations and Scheme of Delegation, be approved.

## 7 PEOPLE STRATEGY 2009-12

The Chief Constable submitted the draft People Strategy 2009-12 for approval. The Strategy covered all aspects of people management needed to deliver the policing objectives contained in the Policing Plan and had been supported by Staff Committee on 3 March 2009 (Minute 60).

Members in considering the Strategy, raised a number of issues including the impact of the transforming business services programme; the work undertaken to ensure the mental health/wellbeing of staff; and queries about the proposed people management performance measures. The Chief Constable and Director of Human Resources responded and confirmed that an amended version of the performance measures would be submitted to the next meeting of Staff Committee for consideration and approval.

*RESOLVED:* That

- (1) the People Strategy 2009-12, be approved; and
- (2) the people management performance measures be developed further in the light of Members comments and submitted to the Staff Committee on 20 May 2009 for consideration and approval.

## 8 POLICING AND CRIME BILL

The Chief Executive submitted a report on the Association of Police Authorities' (APA) latest position on the leadership and collaboration aspects of the Policing and Crime Bill including the development of draft protocols for chief officer appointments and appraisals.

*RESOLVED:*

That the APA's position on the leadership and collaboration aspects of the Policing and Crime Bill, be supported.

## 9 CONTEST STRATEGY: COUNTERING INTERNATIONAL TERRORISM

The Chief Executive presented a briefing report on developments in relation to the Government's CONTEST and PREVENT strategies. The report included several publications issued by the Home Office and the APA.

*RESOLVED:* That

- (1) development of the Government's CONTEST strategy be noted and the Chief Constable report on the action being undertaken within Cheshire in response to the strategy to Service Improvement Panel on 9 June 2009;
- (2) the Authority's Partnership Lead Members consider the CONTEST and PREVENT strategies in the light of their partnership activities and include updates on the development of PREVENT in their CDRP reports to Engagement Committee;
- (3) a briefing be arranged for Partnership Lead Members on the PREVENT agenda;

- (4) the development of Counter Terrorism Local Profiles, be noted; and
- (5) the Authority be represented at the Police Collaboration and Protective Services Seminar to be held on 24 April 2009.

10 MEMBERSHIP OF COMMITTEES AND PANELS

In accordance with Standing Orders, the Chief Executive invited the Authority to determine the membership of Committees and Panels.

*RESOLVED:*

That the membership of Committees and Panels for 2009/10, as set out in the Appendix to these Minutes, be approved until the next Annual Meeting.

11 APPOINTMENT OF CHAIRMEN AND VICE-CHAIRMEN OF COMMITTEES AND PANELS AND CHAIRMEN OF 'HAVE YOUR SAY' MEETINGS

The Chief Executive invited the Authority to appoint a Chairman and Vice-Chairman to each Committee and Panel; and a Chairman to each 'Have Your Say' meeting.

*RESOLVED:* That

- (1) the following Chairmen and Vice-Chairmen, be appointed until the next Annual Meeting:-

<i>Committee/Panel</i>	<i>Chairman</i>	<i>Vice-Chairman</i>
Audit	P Findlow	E Lam
Engagement	M Chapman	B Silvester
Staff	R McNeil	A Walmsley
Finance	D Bateman	M Ollerenshaw
Performance	M Ollerenshaw	J Ebo
Service Improvement	R Hodson	A Doran

- (2) the Chairman of Committees and Panels form the membership of the Police Authority Improvement Panel;

- (3) the following Chairmen and Vice-Chairmen, be appointed:-

<i>Have Your Say</i>	<i>Chairman</i>
Eastern	T Savage
Northern	D Cargill
Western	M Darby

- (4) the budget for the Scheme of Allowances be adjusted to reflect these and other appointments made at the meeting.

## 12 STATUTORY AND OTHER APPOINTMENTS

The Chief Executive submitted a report which sought nominations to the Selection Panel; Police Appeals Tribunal; Standards Committee; Remuneration Committee; Members to respond to questions on police matters at relevant council meetings; and appoint Lead Members for partnership working.

### *RESOLVED:*

That the following appointments be made for the period until the next Annual Meeting:-

- (1) D Bateman, J Ebo and M Ollerenshaw be appointed to serve on the Selection Panel;
- (2) M Chapman, M Darby and A Doran be appointed to serve on Police Appeals Tribunals;
- (3) D Cargill, E Lam, B Maher and T Savage be appointed to the Standards Committee;
- (4) the Chairman and Vice-Chairman and the Chairman and Vice-Chairmen of Staff Committee (M Ollerenshaw, D Bateman, R McNeil and A Walmsley) be appointed to the Remuneration Committee;
- (5) the following Members be appointed to respond to questions relating to the functions of the Police Authority at relevant council meetings:-

B Silvester	Cheshire East
A Walmsley	Cheshire West and Chester
D Cargill	Halton
C Oliver	Warrington

- (6) the following be appointed as Lead Members for partnership activity in each of the Council areas:-

A Arnold	Cheshire East
M Chapman	Cheshire West and Chester
D Cargill	Halton
B Maher/C Oliver	Warrington

## 13 MEMBER APPOINTMENTS

The Chief Executive presented a report on the Authority's representation on outside bodies together with an outline of the role of each organisation. Members were invited to review the position and determine the Authority's representation. The report also detailed the Lead member roles.

### *RESOLVED:*

That the Authority be represented until the next Annual Meeting, on the following outside bodies and Lead Member roles by the Members indicated: -

## AUTHORITY

*Member*

Association of Police Authorities  
Cheshire Branch of the Local Government Association

Chairman  
Chairman, Vice-Chairman  
P Findlow & A Doran

Local Criminal Justice Board Consultative Group  
Cheshire Community Council  
Crimebeat Management Committee  
Five C's Trust  
Cheshire Police Museum Trust  
Cheshire Police Dog Welfare Inspection Scheme x 4

M Chapman  
A Doran  
M Darby  
D Cargill  
M Darby  
A Doran, R Hodson,  
T Savage & C Oliver  
B Maher  
T Savage

ArcAngel Group  
Health & Safety Steering Group

## AUDIT COMMITTEE

Strategic Risk Management Group

P Findlow

## ENGAGEMENT COMMITTEE

APA Black & Ethnic Minority Network  
Confidence & Equality Board  
Public Safety Programme x 3

E Lam  
M Chapman & E Lam  
M Chapman, A Doran &  
B Maher

## STAFF COMMITTEE

NW Regional Training Strategy  
People Programme x 3

R McNeil  
R McNeil, M Darby &  
C Oliver

## FINANCE PANEL

Capital Programme Monitoring Group

D Bateman

## PERFORMANCE PANEL

Sustaining & Improving Programme x 3

R Hodson, E Lam &  
T Savage  
M Chapman

Criminal Justice - Performance Improvement Meeting

## SERVICE IMPROVEMENT PANEL

North West Air Support Consortium Management  
Committee  
Estate Investment Strategy Group  
Forensic Services Collaboration Governing Body  
Transforming Business Services Programme x 2

A Doran  
R Hodson  
R Hodson  
R Hodson & R McNeil

## NEIGHBOURHOOD POLICING UNITS – LEAD MEMBERS (*Areas subject to change*)

Western      Chester Inner  
                  Chester Outer

A Walmsley  
J Ebo

	Winsford	A Doran/T Savage
	Northwich	M Chapman
	Western Rural	M Darby
	Ellesmere Port	D Bateman
Northern	Runcorn	R Hodson
	Widnes	D Cargill
	Warrington West	C Oliver
	Warrington East	C Oliver
	Warrington Central	B Maher
	Warrington Town Centre	B Maher/C Oliver
	Warrington South	C Oliver
Eastern	Macclesfield	A Arnold/P Findlow
	Wilmslow	E Lam
	Knutsford	M Ollerenshaw
	Crewe	B Silvester
	Nantwich	B Silvester
	Congleton	R McNeil

#### 14 MEMBERS' ATTENDANCE: ANNUAL REPORT

The Chief Executive submitted a report on the level of Members' attendance at Authority meetings in 2008/09 and proposed an amendment to the performance element of the scheme in relation to attendance at 'Have Your Say' meetings.

*RESOLVED:* That

- (1) the report be received; and
- (2) the Members' Scheme of Allowances be amended, as detailed in the Chief Executive's report.

#### 15 MEMBERS' ACTIVITY

The Chief Executive submitted a report which contained Members' reports following their attendance at recent meetings, which included meetings of the North West Chairmen, Chief Executives and Chief Constables; North West lead members for complaints & discipline with the IPCC; and the Police Workforce Inspection 2010: Working for the Public.

*RESOLVED:*

That the report be noted.

#### 16 CHAIRMAN'S APPROVALS

The Chief Executive reported that in accordance with the urgency procedures under Standing Order No.11, the former Chairman had been consulted and approved the submission of the Authority's response to the APA consultation on Overview and Scrutiny Committees for Crime and Disorder matters; the appointment of an Acting Assistant Chief Constable; an adjustment to the Authority's 2009/10 budget of £11,000 to reflect a shortfall in counter terrorism grant; and the replacement of a email archiving system.

*RESOLVED:*

That the action taken by the former Chairman, be noted.

17 PROGRAMME OF MEETINGS 2009/10: POSSIBLE REVISION

The Chief Executive invited Members to consider changes to the dates of the Authority and Audit Committee meetings scheduled for 30 June 2009 due to a clash with the LGA annual conference.

*RESOLVED:* That

- (1) Audit Committee be re-scheduled from Tuesday 30 June 2009 to Monday 29 June 2009 at 9.30am; and
- (2) the date of the Authority meeting remain as Tuesday 30 June 2009.

18 URGENT BUSINESS

In accordance with Standing Order 5.3, the Chairman was of the opinion that two items of business be considered as matters of urgency as Members were required to consider the issues before the next meeting of the Authority.

*RESOLVED:* That

- (1) an item of urgent business relating to the subscriptions for 2009/10 for the Association of Police Authorities and Association of Chief Police Officers, be considered in Part 1 of the agendas
- (2) an item of urgent business relating to Police Operation be considered in Part 2 of the agenda.

19 URGENT BUSINESS: ASSOCIATION OF POLICE AUTHORITIES & ASSOCIATION OF CHIEF POLICE OFFICERS: SUBSCRIPTION 2009/10

The Chief Executive presented the annual subscription rates for the Association of Police Authorities (APA) and Association of Chief Police Officers (ACPO) for 2009/10.

*RESOLVED:* That

- (1) the subscription to the APA for 2009/10 of £19,910 be approved; and
- (2) the subscription to the ACPO for 2009/10 of £12,299 be approved;

20. EXCLUSION OF THE PRESS AND PUBLIC

*RESOLVED:*

That under Section 100(A)(4) of the Local Government Act 1972, as applied by the Police Act 1996, and as amended, the press and public be excluded from the meeting for the item of business listed below on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to

the Act in the paragraph indicated:-

<i>Item</i>	<i>Paragraph</i>
Urgent Business: Police Operations	(7) Information relating to prevention, investigation or prosecution of crime

*PART 2 – MATTER CONSIDERED IN THE ABSENCE OF THE PRESS AND PUBLIC*

21 URGENT BUSINESS: POLICE OPERATIONS

The Chief Constable and the Assistant Chief Constable briefed the Authority on Operation Vermont and a recent incident in Knutsford which had both received considerable media interest. Members discussed the incidents with the Chief Constable.

*RESOLVED:*

That the operational briefing be received.

*Duration of meeting: The meeting commenced at 9.30am and finished at 11.30am.*

## COMMITTEE & PANEL MEMBERSHIP 2009/10

	COMMITTEES				PANELS		
	Audit	Engagement	Staff	Selection	Finance	Performance	Service Improvement
Arnold		■	■	■			■
Bateman	■			■	■		■
Cargill		■	■	■		■	
Chapman		■		■	■	■	
Darby		■			■		■
Doran					■	■	■
Ebo	■				■	■	
Findlow	■		■	■			■
Hodson	■			■		■	■
Lam	■	■			■		
McNeil			■	■	■		■
Maher		■	■			■	
Oliver	■		■			■	
Ollerenshaw	■	■	■	■	■	■	■
Savage	■	■	■				
Silvester		■				■	■
Walmsley	■		■	■	■		