

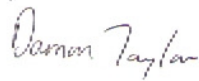
EQUALITY IMPACT ASSESSMENT

POLICY	INFORMATION SECURITY POLICY	
Description	<p>Aims To clearly set out both the Authority's and the individual's responsibilities relating to the handling of information.</p> <p>Which individuals and organisations are likely to have an interest in or likely to be affected? The Policy relates to the Authority's Members, staff and other contracted staff.</p> <p>General comments:- Material marked as 'restricted' must not be sent electronically to personal, insecure email addresses. Information which is not suitable for the public domain must not be processed or stored on personal computing equipment. The delivery of hard copy material must be undertaken in the most appropriate manner, with regards to the level of the security of the information being conveyed. Storage and retention of 'restricted' documents must be on a needs basis and each case reviewed individually.</p>	
DOES THE ACTIVITY INCLUDE MECHANISMS TO:-		
Promote equality of opportunity	N/A	
Eliminate discrimination that is unlawful.	N/A	
Eliminate harassment	N/A	
Promote positive attitudes	Yes	
Encourage participation	N/A	
Take steps to meet people's needs, even if this requires more favourable treatment.	N/A	
Provide an opportunity for people to highlight the barriers presented by this policy?	Yes	
DIVERSITY/GROUP	IMPACT H/M/L	REASONS/ COMMENTS
Race	L	There should be no impact
Gender	L	There should be no impact
Disability	L	There should be no impact
Age	L	There should be no impact
Sexual orientation	L	There should be no impact
Religious belief	L	There should be no impact
Transgender or transsexual individuals	L	There should be no impact
Could any high impact be justified on the grounds of promoting equality of opportunity?	Yes	
Is a full assessment necessary?	No	
Could any high impact amount to an adverse impact in this policy?	No	

I am satisfied that this policy has been successfully impact assessed.

I understand the impact assessment of this policy is a statutory obligation and that, as owners of this policy, we take responsibility for the completion and quality of this process.

Signed (completing officer)

Handwritten signature of Damon Taylor in cursive script.

Date 3 September 2008

Signed (Chief Executive)

Handwritten signature in cursive script, appearing to be 'M. Williams'.

Date 3 September 2008